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16 April 1974

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Management and Services
Deputy Director for Operations
Deputy Director for Science and Technology
Executive Secretary

SUBJECT : Nominations for Senior Officer Schools, 1975-76

1. In August 1974 the Training Selection Board will consider CIA officers to attend the 1975-76 sessions of the following:

- Air War College
- Armed Forces Staff College
- Army War College
- Industrial College of the Armed Forces
- National War College
- Naval War College
- State Department Senior Seminar in Foreign Policy
- Program for Management Development, Harvard University
- Royal College of Defence Studies, London, England

To assist in accomplishing this selection action, please forward your nominations to the Chairman, Training Selection Board by close of business, Friday, 14 June 1974.

2. The Training Selection Board is currently undergoing a thorough review of the entire curriculum. It has been tentatively decided that we will not continue to participate in the Advanced Management Program at Harvard University. At the Board meeting in August, you are reminded that careful attention will be given to matching individuals' overall qualifications to the schools' criteria as well as their ability to serve as able representatives of CIA. Last year the age problem was again improved by the nominating of younger officers, but we continue to suggest that you nominate candidates who are several years below the maximum age limit. Quotas are filled on an Agency-wide basis and you may nominate as many candidates as you wish for any of the schools.

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3. Please submit six copies of a nominating statement, an up-to-date biographic profile and one copy of a recent photograph--for example, a passport photo or one from the Badge Office--for each candidate. The nominating statement should provide pertinent information on the nominee's Agency experience and on the assignment planned for him (her) upon completion of the proposed training, and should indicate how the recommended training will benefit the Agency and the individual. We ask that you submit xerox copies rather than carbon copies.

4. Last year we asked that nominees for the three military schools--Army War College, Naval War College and Air War College--be nominated indiscriminately for all three, and we found that this process seemed to work satisfactorily. Over the last several years we have tended to select people according to the direct application of the external training to their own work.

5. Attached are a list of the schools showing the grade and age levels for each, a brief description of each program, and a copy of the guidelines to be applied in identification of nominees. If you have any questions, please call [REDACTED] Executive Secretary, Training Selection Board, extension 3137.

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SIGNED

Alfonso Rodriguez
Chairman
Training Selection Board

Attachments

cc: Members, Training Selection Board
Senior Training Officers
Director, EEO

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SENIOR OFFICER SCHOOLS

	<u>Grade</u>	<u>Age</u>
Advanced Management Program, Harvard	GS-16 or above	40 - 50
Air War College	GS-14 & GS-15	not specified*
Armed Forces Staff College	GS-13 or above	30 - 45
Army War College	GS-14 or above	35 - 45
Industrial College of the Armed Forces	GS-15 or above	35 - 45 (preferably 38-45)
National War College	GS-15 or above	35 - 45 (preferably 38-45)
Naval War College	GS-14 or above	35 - 45
Program for Management Development, Harvard	GS-13 - GS-15	30 - 40
Royal College of Defence Studies, London	GS-15 or above	40 - 50
Senior Seminar in Foreign Policy	GS-16 & GS-17	40 - 50

*Formerly 35 - 46. It is clear, however, that for this as for other military schools, students in their late 40's are conspicuously older than their fellow-students from the services and other agencies.

April 1972